	Document Title:	Corporate Quality, Environmental, Health, and Safety Policy	Revision:	Issue Date:
	Document #:	Description of Last Change: Changed Singapore office contact details and 'Avetta' reference	02/06/2018	12/10/2012
	410.P01 Policy		Review Date: 02/06/2018	

## CORPORATE QUALITY, ENVIRONMENTAL, HEALTH AND SAFETY POLICY

Hydroprocessing Associates LLC / HPA (S) PTE LTD (collectively, 'HPA') is committed to protecting the health and safety of its employees, customers and the community. HPA will strive to provide the necessary training, equipment and Standard Operating Procedures in order to ensure a safe work place. HPA is committed to complying with applicable legal, regulatory and other requirements to which the organization subscribes that relate to its OH&S hazards. HPA will comply with the law and will strive to continuously improve its performance in the areas of quality, health, safety, and the environment. This QEHS Policy is the filter HPA uses for making decisions. HPA's policy is to:

**Maintain financial stability by providing service in an effective manner to the satisfaction of customers, while ensuring an "incident free work environment" and continual improvement of the management system and HPA's overall performance.**


In accordance with this policy, HPA adopts the following health and safety principles:

1. **Prevention:** Work on the principle that all incidents can be prevented and promote the highest standard of QEHS awareness, discipline, and individual accountability.
2. **Keep Informed:** Keep employees, customers, contractors, and affiliates appropriately informed of hazards that might affect them or the public.
3. **Safe Work Plans:** Develop safe work plans with our customers in order to safely handle their catalyst change-out and repairs.
4. **Set Meaningful Goals:** Set meaningful goals for QEHS performance that is measurable and track progress against these goals, in order to build a growing profitable reactor services business in which the highest standards of quality, environment, health, and safety are expressed.
5. **Meet or Exceed Applicable QEHS Regulations:** Adhere to our Standard Operating Procedures and foster QEHS awareness in our employees, contractors and customers.
6. **Communication:** Encourage constructive dialogue between and with employees, communities and others with regard to QEHS. Employees hold the right and responsibility to refuse work if they believe that imminent danger exists at the work site.

HPA commits to maintaining and continually improving its quality management system to provide quality assurance. HPA maintains the following **accreditations and certifications** which are audited:

1. ISO 9001:2015 certified and OHSAS 18001:2007 certified (HPA LLC and HPA (S) PTE LTD). These Management Systems are audited by Accredited Certification Bodies.
2. ISNetworld® and Avetta (formally PICS) compliant (HPA LLC).
3. R Stamp Certificate of Authorization from the National Board of Boiler and Pressure Vessel Inspectors allowing HPA to undertake complete vessel welding repairs and inspections (HPA LLC).
4. bizSafe Level Star certificate issued by Workplace Safety and Health Council (HPA (S) PTE LTD).

Administrative Staff, Supervisors, Managers, and Officers are responsible for implementing HPA's QEHS Policy with respect to employees and operations under their direction. An employee who believes that an unsafe act or condition exists should bring the matter to the attention of his or her supervisor and/or directly to the safety section of the organization.

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Policy				

The Managing Owner of HPA is responsible for coordinating the implementation of the policy throughout the company.



02/06/2018

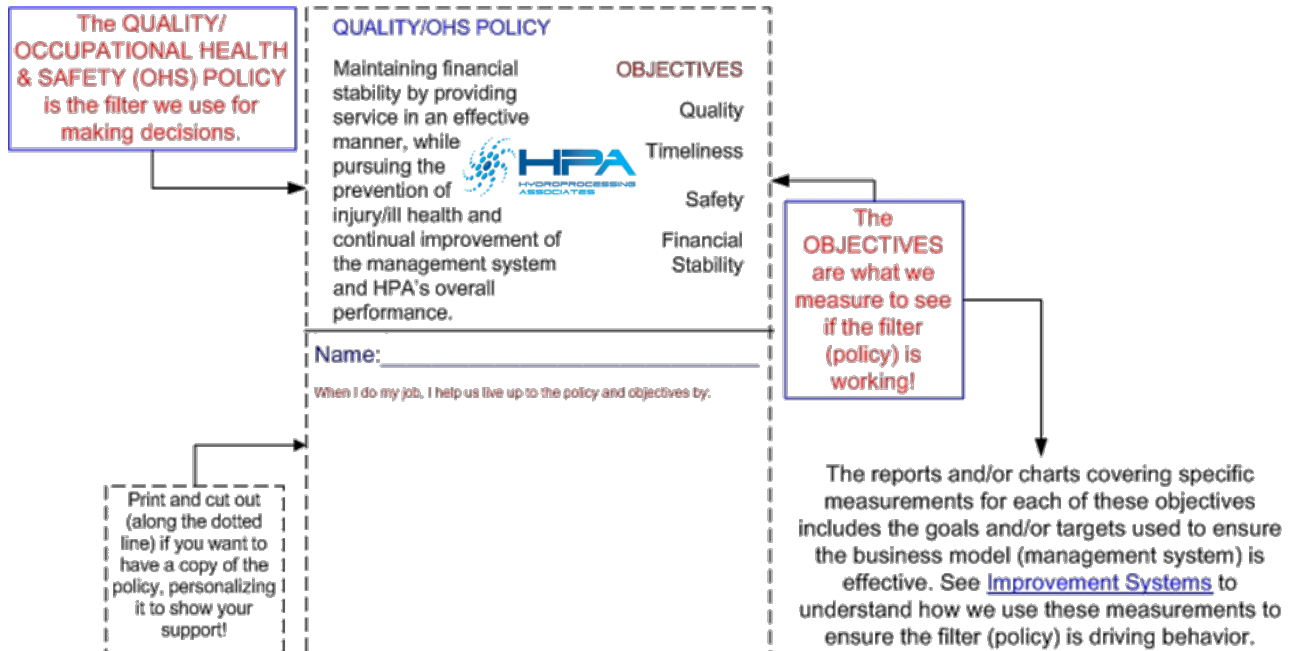
Peter Thew

Date

President / CEO - Hydroprocessing Associates LLC / HPA (S) PTE LTD

**Company Objectives**

- Safety
- Quality
- Timeliness
- Financial Stability



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